



St Andrew's and St George's West Church

Letting Charges

There are two scales of charges – full charges and charitable charges. A charity number must be provided for charitable rates. Approval for events will be made by either the minister or any two from the Session Clerks, Treasurers or other authorised Session member.

A session is up to 4 hours; evening rate for the church includes an extra session on the same day or on an alternative agreed day, for rehearsal or other purposes. A full day including evening will be evening rate plus 1 session. There will be no extra charge for the kitchen. An evening hire for a concert or other performance will include hire of the Undercroft as a green room for artists or for refreshments etc. (The Undercroft cannot in any case be hired out separately if there is a performance upstairs, because of the noise transmission.)

Regular (monthly or weekly) lets may be negotiated separately. Currently no charge is made for youth organisations who meet regularly.

A deposit of 25% is required at the time of booking. VAT is not applied to letting rates, but the services provided are subject to VAT at 20%. Please refer to the 'payment' section of the Terms and Conditions for further information.

Full rate	Session	Evening (incl 1 extra session)	Hourly Rate
Church	£270	£500	£95
Undercroft	£160	£280	£60
Davidson Room	£79	£141	£32
Meeting Room	£68	£115	£22

Charitable rate

Church	£235	£430	£63
Undercroft	£142	£252	£58
Davidson Room	£68	£115	£32
Meeting Room	£58	£79	£26

Hire of grand piano £120 plus VAT

Piano Tuning £100 plus VAT

Use of organ by named musician £120 plus VAT

Organ recital fee by arrangement with the Director of Music. This will also incur a VAT payment.

Weddings etc – see separate sheet

Art Exhibitions etc – please ask for details

Please note that charges may vary depending on time required by staff to set up your event.

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TOGETHER

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