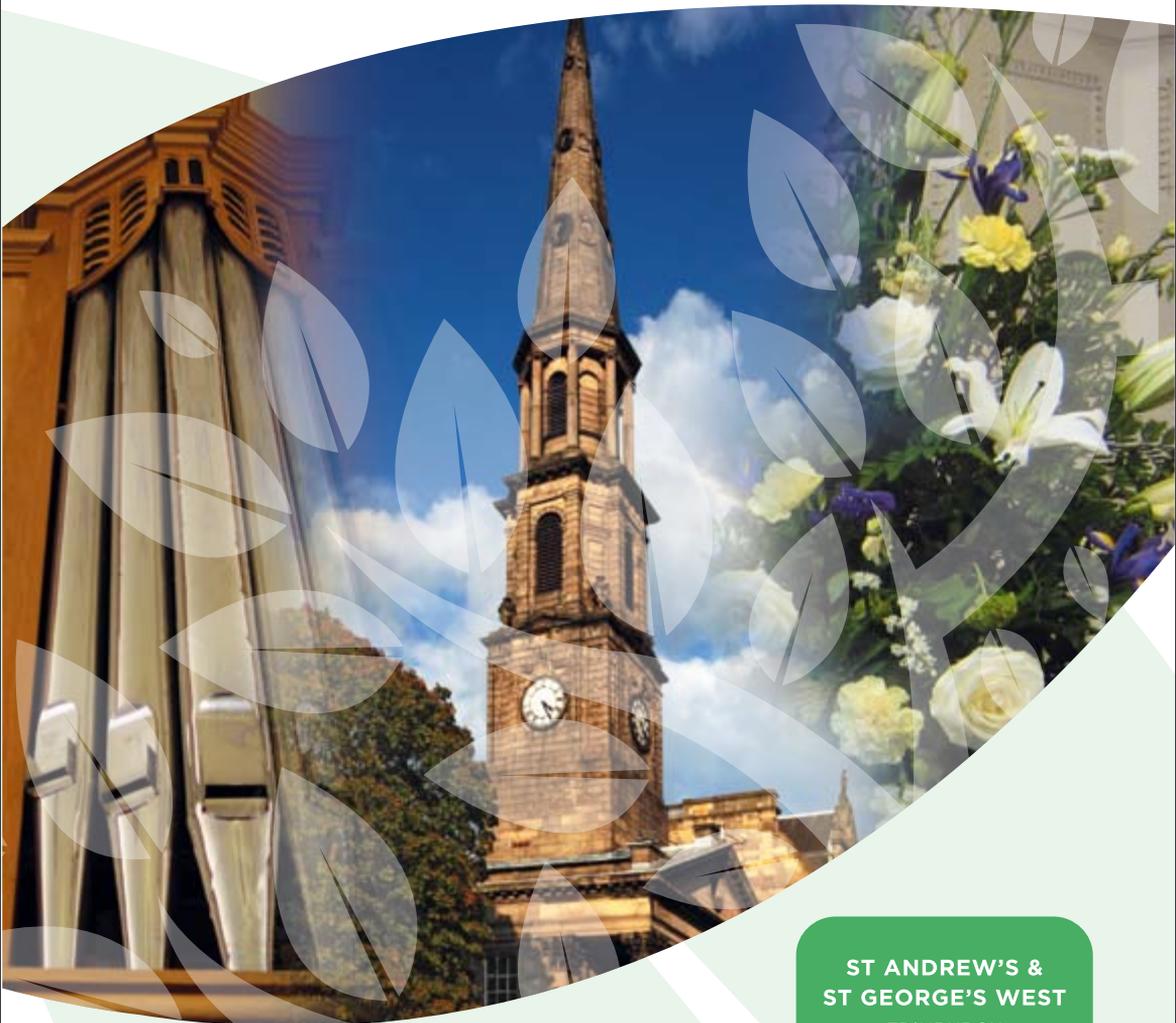


# Weddings, Events & Conferences



A **unique venue** in the heart of the city

ST ANDREW'S &  
ST GEORGE'S WEST  
EDINBURGH



# Welcome!

Located in George Street, in the heart of the UNESCO Edinburgh New Town, our beautiful, listed Georgian church of St Andrew's and St George's West is a unique venue in which to hold your events.



Within walking distance of the rail and bus stations and airport connections, visitors are delighted to find themselves in the midst of the major attractions of the city and only minutes away from countless hotels, shops and restaurants.

Your event will benefit from the up-to-date technology incorporated into this lovely building, to enable you to design an experience which befits the occasion - be it wedding, conference or exhibition.

# Our Facilities



## Church

A comfortable, calm, friendly space with excellent acoustics, the church provides a lovely setting for weddings and dedication services, and can be configured to hold concerts, conferences and workshops.

## Chapel

Our chapel provides an oasis of calm within a bustling building and can be used for discussion groups, blessings or for a service within an event.

## Courtyard

This is a versatile space which is ideal for outdoor receptions, music and art installations.

## Davidson Room

A bright, medium-sized meeting room in which up to 30 people can be seated in theatre style.

## Meeting Room

A small room which is ideal for interviewing or small meetings.

## Undercroft

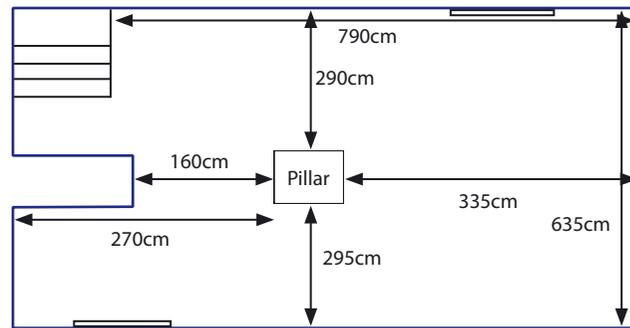
Home to our café, the Undercroft is also ideally suited to private dining, receptions, exhibitions and workshops.

# The Davidson Room

A lovely light room which lends itself to boardroom meetings, presentations and small lectures.

Self contained, coffee and tea can be served within the room and there is ample space for movement.

Room Dimensions



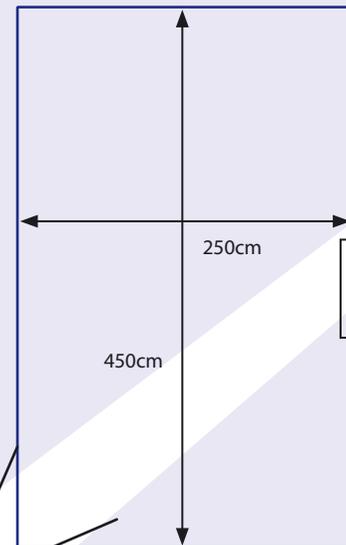
Style	Nos
Boardroom	16
Theatre	30
Seminar	30

# The Meeting Room

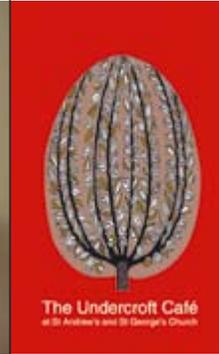
Linked to the Davidson Room and can be used as a break-out space if needed. It is ideal for a meeting, interviewing or for private workspace.

Style	Nos
Boardroom	8
Interviews	4

Room Dimensions



# The Undercroft



The Undercroft is home to the church's busy café from 10am to 2pm each weekday and on selected Saturdays.

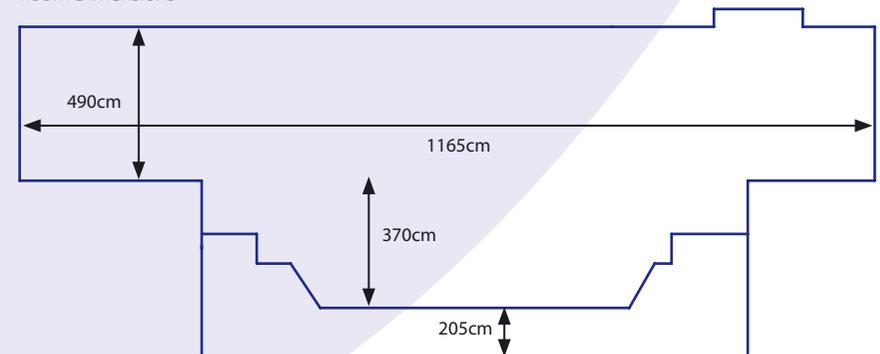
Attractive, tasty dishes are prepared by our Café Manager who runs the Undercroft Café with a highly professional team of staff and volunteers. The emphasis is on producing vegetarian and whole food made with fairly traded and local ingredients.

Outside of the café opening times the Undercroft is a highly flexible space which can be used for a variety of events including:

- Canapé receptions
- Private dining
- Post-service catering
- Pre-conference or seminar coffee and registration
- Lectures
- Cookery demonstrations
- Jazz evenings
- Interval refreshments for concerts

Style	Nos
Café	70
Theatre	80
Standing Reception	100

Room Dimensions



## The Church



The church is a beautiful space for worship, weddings, meetings and reflection and can be re-configured extensively to suit your needs. Ideal for conferences, seminars and lectures, the room includes a modern audio system with projection facilities. We also offer technical support for organisers and presenters.

Should you require refreshments for your event we are able to serve coffee, buffets and elegant receptions in the church, sometimes to the accompaniment of live music.

### Capacity is:

- 350 for a concert or lecture, including performers
- 100 with boardroom style tables of 8
- 100 for a conference with buffet
- 100 with theatre style and room for breakout groups



## The Choir



The choir of St Andrew's and St George's West is well renowned, has broadcast nationally on BBC radio and toured extensively in Europe. Their repertoire ranges from the 16th to 21st century, with a particular focus on new compositions, and they are delighted to sing for events and services. They can be booked either as a full choir or as the young professional singers of the smaller Vocal Ensemble.

*"It was a great pleasure and a privilege for Milena and me to have you singing so beautifully at our wedding ceremony in June."* Richard & Milena, June, 2014

### Church Organ

Weddings and concerts benefit from the magnificent sound of the Wells Kennedy organ which can be requested as part of an event or service.

Please contact the Director of Music on [info@stagw.org.uk](mailto:info@stagw.org.uk) for further information about any of the music services.

## The Bells

The fine peal of 8 bells was installed in 1788 and restored in 2006. They are regularly rung by a dedicated group of bell ringers and are a great attraction for visitors, weddings and tourists – hopefully for the next 2 centuries.

The ringing of bells is a wonderful way to commemorate a special event – wedding anniversary or celebration – and the bell ringers can be contacted through the church office to be asked to contribute to a special day.

# Weddings



Your ceremony in this beautiful 18th Century church will be a very special occasion. The oval shape helps create an intimacy for even the biggest numbers and the rich décor is an ideal backdrop for flower arrangements.

**Everyone is welcome at St Andrew's and St George's West.**

St Andrew's and St George's West is a welcoming and affirming host for your wedding, partnership or blessing. Please contact the church manager in the first instance to discuss your plans.



## Basic Wedding Package

Use of the church, the services of the minister and church officer, but no musical accompaniment.

## Chapel Package

Use of the small chapel for up to 20 people, the services of the minister and church officer, but no musical accompaniment.

## Small wedding package (up to 60)

Use of the church as above plus music before, during and after the service.



## Additional features and services:

- If musical accompaniment is required, the Director of Music will meet you to choose music to play before, during and after the service and will also play on the day.
- The choir. You may wish to add the services of a professional choir to lead the singing and provide music before and during the service, e.g. during the signing of the register.
- Additional organist to play and accompany the choir, when it is being conducted by the Director of Music.
- The ringing of bells as the bridal party leaves the church and/or before the ceremony.
- A professional singer or instrumentalist can be provided to sing during the signing of the register.

# Catering and Menu Packages



## Undercroft Café

The Undercroft Café is open from 10am to 2pm daily and on Saturdays during the summer and throughout December. It is generally acclaimed, by customers, to be one of the foremost cafés in the city centre for presenting tasty food at reasonable prices in a pleasant environment.

## Event Catering

Our experience of event catering will enable you to enjoy an excellent quality of refreshments for meetings, canapé receptions, hot and cold buffets, Burns Suppers and private lunches. You are encouraged to discuss your requirements at an early stage in order to take full advantage of the flexibility of our spaces for your event.

**These sample menus provide a flavour of our catering offer:**

## Canapé Reception

- Humus with peri-peri dressing
- Curried aubergine with watercress
- Smoked salmon with dill cream
- Chicken with apricot and spicy dressing
- Brie with red onion marmalade

## Conference Finger Buffet

- Water and cordial throughout the event
- Morning coffee or tea and biscuits/shortbread
- A selection of filled white and brown rolls or sandwiches
- Savoury sausage and vegetarian rolls
- Slices of vegetarian quiche
- Fruit platters
- Afternoon tea or coffee and slice of cake

## Afternoon Tea

Fruit scone with butter and jam plus cake served with your choice from a selection of Fair Trade coffee and tea or fruit and herbal teas.

## Soup and Sandwich Lunch

A selection of filled white and brown rolls and a bowl of homemade soup of the day which may include the following varieties:

- Carrot & lentil;
- Cream of red pepper
- Leek & potato
- Broccoli, cheddar & cauliflower
- Ham & mushroom
- Parsnip with apple
- Sweet potato & coconut

## Fork Buffet

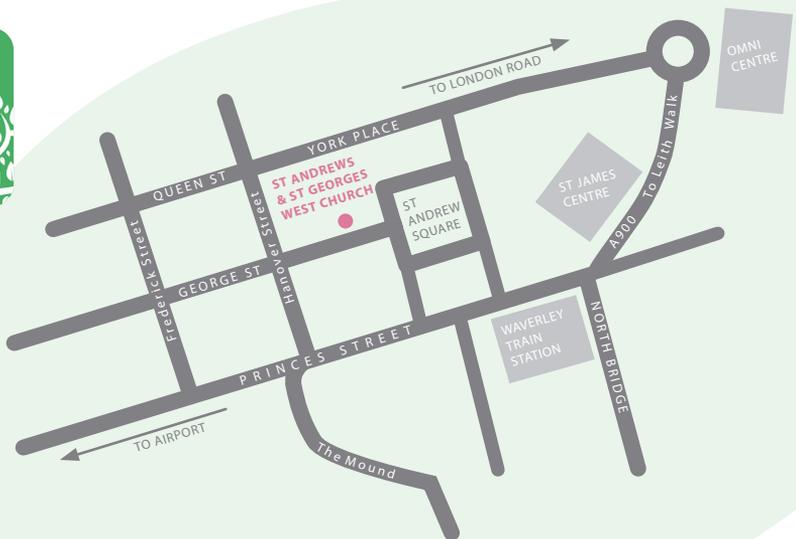
- Water and cordial throughout the event
- Morning coffee or tea and biscuits/shortbread
- 2 hot dishes from the following selection served with rice, pasta or cous-cous mixed salads:
  - Butternut, spinach and chickpea tagine
  - Smoked salmon kedgeree
  - Spiced lamb moussaka
  - Creamy fish pie
  - Triple-cheese macaroni
  - Vegetable and bean lasagne
  - Coronation chicken
  - Poached salmon
  - Vegetarian tart
- Fruit platters
- Afternoon tea or coffee and slice of cake

# How to find us

St Andrew's and St George's West is situated in the heart of the New Town and is ideally located both for local and national travel links:

- **By Rail:** Edinburgh Waverley railway station is within a 10 minute walk.
- **By Bus/Tram:** Edinburgh bus station on Elder Street is within a 5 minute walk and the city centre is well served by local buses and trams.
- **By Air:** Edinburgh International Airport is connected to the city by tram, bus and taxi. The tram stop is located on the opposite side of St Andrew Square, and the airport bus stops just outside Waverley station.
- **By Car:** There is a loading bay directly outside the church and limited on-street parking. The nearest off-street parking is at the Omni Centre, a 10 minute walk from the church.

We are an eco-congregation - please visit us on foot, by bicycle or using public transport if you can.



To find out more, contact us at:  
St Andrew's and St George's West,  
13 George Street, Edinburgh, EH2 2PA  
**Tel: 0131 225 3847**  
**E-mail: [churchmanager@stagw.org.uk](mailto:churchmanager@stagw.org.uk)**  
**[www.stagw.org.uk](http://www.stagw.org.uk)**  
Office hours 10am - 3pm Monday to Friday

Scottish Charity No. SC008990